



March 17, 2020

To our valued Customers, Suppliers and Employees

Re: COVID-19 Update

The health & safety of everybody that interfaces with the NCSP team is of paramount importance.

Commencing this past Monday, we have put a number of 'Risk Mitigation' measures in place to protect all visitors to our facility and ensure compliance with any new restrictions imposed by governmental authorities or our valued business partners.

As of today, our supply chain and manufacturing operations in New Castle are functioning as normal given the extraordinary circumstances we face within our families and the communities that are a vital part of our business.

Clearly, the situation is very fluid, and the Management Team in New Castle is meeting on a regular basis and will communicate any updates or changes in status in a timely way.

Stay Healthy, Safe and Serene – Working together and with all the expertise being amassed across the world we will emerge from this challenge stronger, wiser and better prepared for future challenges!

Respectfully,

A handwritten signature in black ink, appearing to read "Michael Stateczny", with a horizontal line extending to the right.

Michael Stateczny
President & CEO



Safety STAR* - 'Stop, Think, Act, React'